

MITCHELL COUNTY BOARD OF HEALTH
MEETING MINUTES
MAY 20, 2010

The Mitchell County Board of Health met on May 20, 2010 at 12:00 noon in the conference room of the County Services Building, Osage, Iowa. Board members present were David Bechtum, Kelly Ross, Jacque Martin, and Bob Marreel. Board member Roberta Howard was excused. Others present were Deb Freeman, Administrator, MCHHC/PH, Mark Ross, Sanitarian, and Heidi Feekes. Recording Secretary. President, David Bechtum called the meeting to order at 12:00 noon.

AGENDA

Added to the agenda were the following: Laura Huisman to speak, report acknowledging dental screening, Harkin Grant, credit on expenses-purchase pens, KIMT person to interview Deb and Mark. The motion was made by Bob Marreel and seconded by Jacque Martin to approve the amended agenda. Motion carried.

There were no public comments.

BOARD OF HEALTH

1. The minutes of the April BOH meeting were reviewed. The motion was made by Bob Marreel and seconded by David Bechtum to approve the minutes. Motion carried.

2. Bob Marreel is still reviewing the ordinance binder.

3. A letter from Brian Hanft, Public Health, was reviewed. It informed the BOH that Cerro Gordo County Dept. of Public Health will terminate their state contracts for regional food, tanning, tattoo, swimming pool and spa inspections in 15 counties, one of which is Mitchell County. At this time a person from KIMT TV Station arrived to interview Mark Ross and Deb Freeman about this and wanting to know who will take on this responsibility now. Mark Ross explained that County Sanitarians (if approved) would be doing all of the inspections with the addition of funeral parlors, and with the exception of the food inspections. Deb Freeman explained that the Department of Inspection and Appeals (DIA) would probably enter into new contracts for inspection services with individuals or handle the inspections internally when dealing with food inspections. By July 5, 2010 a new food inspection service will need to be in place. The TV interviews were completed.

The motion was made by Bob Marreel and seconded by Kelly Ross to approve that Mark Ross, County Sanitarian take over the inspections of tanning salons, tattoo shops, swimming pools, spas, and funeral parlors. Motion carried.

4. Laura Huisman explained that she had funds remaining from the Tobacco Grant and asked the BOH if she could spend the remaining funds for display boards for the fair and the three county schools, give aways for the 4th of July Parade, and storage tubs. The motion was made by Bob Marreel and seconded by Kelly Ross to approve the spending of the remaining funds on the items Laura listed. Motion carried.

MITCHELL COUNTY BOARD OF HEALTH
ASSESSMENT

1. The after action report of the Bio-E drill on April 9 was reviewed by staff.
2. Flash drives will be updated on the work plan for Bio-E. Kelly Ross will have a copy as well as the BOS.
3. The IDPH Grant Use Report was reviewed by the BOH.
4. The H1N1 Report was reviewed by the BOH.
5. The 2nd quarter Chart Audit was presented to the BOH. Scores were good.
6. CHNA/HIP meeting will be on 5/25/2010 for FY11 plan
7. Social Host Ordinance passed by the BOS on 5/4/2010

POLICY

1. Evaluation Committee suggested more distribution of agency brochures.
2. Advisory Committee discussed policy changes related to new referral page, noted that recently the BOH approved the Referral Policy and Wound Care Policy, and suggested faxing orders for Home Care Services more often.

ASSURANCE

1. There has been a change in the Cerro Gordo contract for inspections. They are terminating their services. Mark Ross, Sanitarian, will do all inspections, except for the food inspections, The DIA will make decisions on the food inspection services for the county.
2. Budget: Revenues are 10.5 % ahead; Expenses are 1% less than budgeted.
 - A. The monthly claims were reviewed. The motion was made by Kelly Ross and seconded by Jacque Martin to approve the bills and to use the extra credit money (from National Pen Co.) for the purchase of pens. Motion carried.
 - B. Cell phone reimbursement for staff was discussed. The motion was made by Kelly Ross and seconded by Jacque Martin to reimburse full time nursing/HCA staff \$10.00 a month and part-time nursing, HCA staff \$5.00 a month for the use of their private cell phones for work related calls. Motion carried. ~~This will cost less than using the Pal Phone Program, which will be discontinued, and save over \$300.00 a year.~~
3. The motion was made by Bob Marreel and seconded by David Bechtum to approve the FY11 Wage Certification. Motion carried. This will be presented to the BOS.
4. Empowerment FY11 Grant has been applied for - \$9200.00
5. Deb received a report acknowledging dental screenings in the county.
6. The motion was made by Jacque Martin and seconded by Kelly Ross for MCHHC/PH to apply for the Harkin Grant for FY11. Motion carried. This will be the 3rd year for this.
7. A newly hired staff member will be taking CNA training in June.

Correction needed

SANITARIAN

Mark Ross reported that his being in charge of the Carpenter Lagoon has become an on call job, with him being called often with questions and having to go check on incidents. He suggested that he work this job as a contract job on his own rather than as a county employee being on call. He will discuss this with the BOS.

The next BOH meeting will be on June 24, 2010 at 12:00 noon in the conference room of the St. Ansgar City Hall, St. Ansgar, Iowa.

Meeting adjourned at 1:00 p.m.

Heidi Feekes, Recording Secretary

Roberta Howard, Board Secretary